



**Campbell County High School  
Counseling Department**

1000 Camel Drive Gillette, Wyoming 82716  
Phone: 307-686-1239 Fax: 307-682-4833



April 30, 2019

Dear parents and Campbell County High School students,

Scheduling for the 2019-2020 school year will soon be underway. All students will have the opportunity to confirm a schedule based on the courses students' requested in March. Each grade level's scheduling window will open at 5:00 pm on the following dates and will remain open for 48 hours:

**Monday, May 6<sup>th</sup>** - Class of 2020 (upcoming Seniors)

**Wednesday, May 8<sup>th</sup>** - Class of 2021 (upcoming Juniors) and Class of 2022 (upcoming Sophomores)

**Monday, May 13<sup>th</sup>** – Class of 2023 (upcoming Freshman)

Once the scheduling window opens, students can complete the scheduling process at home using any internet friendly device (i.e. laptop, personal computer, smart phone, tablet). Included with this letter are instructions on how to log in, and navigate the website.

Once logged into ClassChoice, students need to create their schedule while keeping the following in mind:

1. Do you meet graduation requirements in English, math, science, social studies?
2. Have you met PE and health requirements?
3. Do you meet the prerequisites for the courses you requested?
4. Have you failed a course you need to repeat?
5. Your choices will be limited to the course choices you selected in March.
6. Your choices will be limited by class size and scheduling availability.

Students who cannot access the internet at home for this scheduling process may come to Campbell County High School Room #118. Counselors and computers will be available from 5:30-7:00 pm on the following dates:

**Monday, May 6<sup>th</sup>** - Class of 2020 (upcoming Seniors)

**Wednesday, May 8<sup>th</sup>** - Class of 2021 (upcoming Juniors) and Class of 2022 (upcoming Sophomores)

**Thursday, May 9<sup>th</sup>** – Class of 2021 (upcoming Juniors) and Class of 2022 (upcoming Sophomores)

**Monday, May 13<sup>th</sup>** – Class of 2023 (upcoming Freshman)

**Tuesday, May 14<sup>th</sup>** – Class of 2021 (upcoming Freshman)

If you are unable to complete your schedule either at home or at CCHS on the scheduled night, please make an appointment to see your counselor.

Sincerely,

CCHS Counseling Department



**Counselors**

*Amy Christensen*  
A – D

*Rachel Barnhurst*  
E – K

*Tressa Horning*  
L – Q

*Sarah Lyons*  
R – Z